

## Hygiene and safety plan of the language school "Alpha Plus"

<b>Basic information</b>	<p>The students of the language school are requested to leave the language school quickly after completing the course.</p> <p>All students are requested to keep a distance of at least 1.5 meters from other students, teachers and staff of the language school.</p> <p>Disinfection dispensers are located in the corridors.</p>
<b>To be considered when entering the school</b>	<p>All students must bring their own face protection (preferably masks) and use it in the stairwells, corridors and outside areas!</p> <p>We do NOT provide a face mask. Students of the language school cannot take part in lessons without a face protection!</p> <p>People who notice symptoms of illness such as increased body temperature, cough, runny nose etc. are not allowed to enter the school or take part in lessons.</p>
<b>Greeting</b>	<p>When making the greeting, do not touch the body: any touching, hugging or shaking hands!</p>
<b>Elevator</b>	<p>Elevator is only to be used in justified exceptions with more than one person (max. 2 people per trip).</p>
<b>In classroom</b>	<p>When entering the classroom, the students ensure that the minimum distance of 1.5 meters is maintained and only put their mouth and nose protection on their own place.</p> <p>The seating arrangement in the classrooms may not be changed.</p> <p>At the beginning, at the end of each course and during each break, the teacher must ventilate the classroom. All objects in the classroom (chairs, tables, etc.) are cleaned after each course.</p> <p>The exchange of materials (books, booklets, etc.) among the participants is prohibited.</p>
<b>Eating and drinking</b>	<p>We kindly ask you to avoid eating in the entire building. Still water can be drunk during class.</p>
<b>Cough and sneeze etiquette</b>	<p>Always cough and sneeze in the crook of your arm, keeping the greatest possible distance from other people, ideally turn away.</p>
<b>Toilets</b>	<p>The women's toilets and men's toilets may only be entered by one person at a time. All participants are asked to make sure that the toilets are CLEAN after their visit.</p>